

# Christ's Church Weddings

6930 Mexico Rd • Saint Peters • MO • 63376 • 636.397.6303

We are delighted you've chosen to consider Christ's Church for your wedding. The following information is to assist you in your planning. We are available to answer any questions you may have.

- **Our facility is a smoke-free, drug-free and alcohol-free building. It will be your responsibility to ensure that your wedding party and guests observe this.**
- Our facility is available to most outside groups or individuals. The staff or the board of deacons must approve each request.
- The facility is not available on Sunday mornings, and weddings must be completed by 7:00 p.m. on Saturday.
- Decorating must be done between 9 AM and 2 PM on the Friday prior to a Saturday Wedding.
- If you use candles, they must be drip less. Your local florist or rental store can provide these for you.
- If you plan to use an aisle runner, the aisle from the front step to the entry doors is 50 ft.
- Chairs in the sanctuary will be set for a "center aisle" prior to rehearsal. (Can set for 180 at the cost of \$2 extra per chair over 160) Drum set, music and microphone stands, etc will be removed from the altar. Any other changes will be made at an additional fee of \$50.
- You are welcome to bring in a pastor of your choosing to officiate, or to employ one of our pastoral staff for an additional fee.\*
- The User Fee of \$400.00 allows for a one hour rehearsal time, a four hour block to use the facility on your wedding day, and a Wedding Facility Supervisor who is present for rehearsal and wedding to ensure that the facility is open, clean, and who will run sound and lights for both events.
- If you will be using recorded music or video, please be sure that the Wedding Facility Supervisor has a completed copy prior to the beginning of your rehearsal.
- The Wedding Facility Supervisor has the right to terminate your use of our facility at any time that our rules are being grossly ignored, or the facility abused. We appreciate your respect for our facility, and hope that your wedding day is the start of a wonderful lifetime together.

I/we, the Bride/Groom, have read, understand and agree to the above terms of use. (Please initial) \_\_\_\_\_

## Wedding Worksheet

Bride \_\_\_\_\_ Phone \_\_\_\_\_

Groom \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

E-mail Address \_\_\_\_\_

Wedding Date \_\_\_\_\_ Time of Wedding \_\_\_\_:\_\_\_\_ 4 Hour Block \_\_\_\_:\_\_\_\_ to \_\_\_\_:\_\_\_\_

Rehearsal Date \_\_\_\_\_ Rehearsal Time \_\_\_\_:\_\_\_\_

\$50.00 Deposit Received On \_\_\_\_\_ Check # \_\_\_\_\_

Balance Due 20 days prior to event \$ \_\_\_\_\_

User fee: \$400.00

Livestream fee (optional): \$50.00

Additional Chair Set-up: # of chairs \_\_\_\_\_ @ \$2.00 per = \$ \_\_\_\_\_

**Pastoral Fee (paid directly to the clergy person) \$175.00\***